



PAC Meeting Minutes

PAC Meeting Minutes March 2, 2026.

Start time: 5:36pm

Attendees: Sabrina, Krista, Craig, Noreen, Suzanne, Ashley, Tammy, Nazli

Regrets:

Tim Hortons Smile Cookie- Nazlee (explained the process)

- Create a chat group for everyone (this includes Nazli)
- This is for communication
- Congrats- chosen for smile cookie campaign
- The job of Tim Horton's is to help raise as much \$ as possible. No limit.
- April 27- May 3
- Lots of paperwork and things to attend
- Our Tims can't handle the amount of cookies to decorate → need an approved facility for kitchen - needs to have a sink and a door that locks.
- Bulk orders = 12 cookies = No TAX
- 1 cookie = tax
- Life is easier if sell by dozens
- Will need a sign up sheet for decorating- don't deliver unless we decide so.
- Tims can do any printing that needs to be done.
- NCIB- Niverville communities assists with things
- Need a centralized email + number for orders (PAC email, Krista's phone #)
 - Will send orders to these
 - \$ must go through Tim's → to get receipt
 - \$ has to go through the register → to get receipt
- Ask community to match sales of a specific day
- Use parent data base as a reminder
- Social media will help tremendously (Jenni- expertise)
- Poster boards- will need permission
- Will need the kitchen that's private- locked door so no one can come in after hours.
- How many cookies to decorate??
- Start at 1500-2000
- Cookies have a 48 hour freshness
- The Sat/Sun before start cooking the cookies
- Make a poster that Smile cookie \$ is for the NMS equipment
- How many volunteers for decorating? → As many as can get by volunteering. Book as 2 hour sessions.
- Tim's will have Influencers at the "drive thru"



NIVERVILLE MIDDLE SCHOOL PARENT ADVISORY COUNCIL

- Need to have an adult with the kids
- Have a sign up for this too
- If you don't want cookies but get a donation → drop the \$ off at Tim's as a donation as it still needs to go through the register.
- Set your own target
- March 12- 16 Nazlee is away.
- Craig to post minutes from last meeting (Feb)
- Minutes → the gr.8 farewell needs to be added. Will be done tomorrow- Craig.

Principal Report:

- It was I love to read month- Olympic theme - kids were into it.
- Some PD.
- Olympics were on- culture building and memories
- Gr. 7 fundraiser- Krispie Creme - >\$1000
- Getting ready for drama
- Hanover board came and visited site
- Field trip season- learning - MB Museum

Treasurer Report:

- \$3100 made on the Big Box Cards
- PAC Account:
- \$100 Mel
- \$1900 in PAC
- \$21677.38 in holding account
- Gift cards (4) to top sellers- donated from "Big Box"
- PAC purchased 4 Coop cards on Big Box's behalf.

Fundraising:

- Design for equipment is to build in chunks
- Let Craig know how many to print for corporate sponsors
- Mel- grants applied for in the chat

Grade 8 farewell:

- Venue and theme chosen- will connect with Craig
- TC Centre- Ile des Chenes
- Visited pizza places for prices

Action Items:

- Smile cookies needs a kitchen spot (timing may be an issue)
- Volunteer schedule

Meeting adjourned at 6:37pm