



PAC Meeting Minutes

February 9, 2026, 5:30 pm - NMS Science Lab

Attendees: Tammy Meyer, Noreen Hartlin, Melanie Forbes, Sabrina Loewen, Krista Shidel, Jenni Morin, Craig Cumming, Susanne Kwiatkowski, Melissa Kobylak

Regrets:

Start time: 5:33 pm

Chair Report (*Krista*)

- Welcome and introductions! Welcome Melissa to the group! Melissa has volunteered to lead the Grade 8 Farewell planning together with Jenni.
- Submitted January's meeting minutes to Craig to post on the website.

Principal Report (*Craig/Susanne*)

- Niverville Nighthawks Day Game (January 15)
 - All three schools were invited to attend that afternoon.
 - It was a very good event that was enjoyed by all students and staff. Our recommendation was to continue with this event in future years.
- NMS Wellness Week (January 26-30)
 - Students and staff participated in various wellness-themed activities
 - Activities included:
 - Wear clothing with positive messaging (Jan.27)
 - Out of the Blue Day (Jan.29) - Students and staff were encouraged to wear blue to support mental health awareness.
 - Daily announcements included positive messages to inspire hope and wellbeing.
 - Classes were encouraged and invited to display creations that had a wellness theme.
 - Positive messages were displayed on student lockers when they showed up in the morning.
 - Student Leadership provided all grades with hot chocolate.



- New Canteen at NMS
 - Two grade 7 students started a small canteen in January with funds raised going toward the play structure project. They sell snacks and juice over the lunch hour on Wednesdays.
- February is *I Love to Read Month!*

Fundraising Report *(Team)*

- Play structure fundraising is ongoing. We are approximately 20% complete.
 - Krista and Craig had a call with Bryan to talk through options. The play structure we initially selected can't be built in phases. Bryan is going to create something new for us that has the same feel but can be built in stages so that we can break ground on the project as soon as possible.
 - Weins furniture has agreed to donate \$5000 to the play structure! They will need to make their cheque payable to Hanover School Division. Craig will fill in the paperwork to have a tax receipt processed. They should receive their receipt in the summer (Hanover processes these twice a calendar year).
 - Noreen asked for some printed copies of our letter and fundraising information so that she can do some in-person requests to businesses in town.
 - We received a \$150 donation from Krista's relative! They will be added to the "Friends of NMS" donation category.
 - We received a \$50 donation from a grandparent of a student who didn't want to purchase cards, but wanted to support the fundraising.
- Big Box Fundraiser *(Melanie)*
 - We have some administrative work to do to figure out who ordered what. Some parents sent in order forms with no money, and others sent EMT payments with no student info. We will work with the school to organize what we can.
 - We sold approximately 250 boxes - final number available soon! This qualifies us for the pizza party prize and the gift cards prize.
 - We make \$11 per box in profit, so we will have a final amount fundraised as soon as we finalize the last couple of order forms.
- Tim Horton's Smile Cookie Campaign *(Krista)*
 - This is happening in May 2026. We are hopeful to receive 10-20K in this campaign! Stay tuned for more info.
- Grant applications *(Melanie)*
 - From the Ground Up Application has been submitted.
 - Access Credit Union Grant opens February 16, 2026.



NIVERVILLE MIDDLE SCHOOL PARENT ADVISORY COUNCIL

- Other Grant Opportunities - [Tracking Document](#) there are about 18 grants that I found that I think we qualify for. I have started the linked document to track when they open/close etc. so we can apply for as many as possible.

Financial Report *(Sabrina)*

- School Holding Account *(Sabrina)*
 - Total in our account is \$21,677.38 (this is before any auto deposits that came in by EMT for the Big Box Fundraiser).
 - Wrote cheques for student of the month purchases, staff appreciation event and the grade 8 farewell venue deposit. We were holding \$450 in revenue from last year's grade 8 farewell so this squares our accounts. .
- Grade 8 Grad Account *(Krista & Craig)*
 - The Niverville Credit Union has recommended that an account be created that can run year over year specifically for the grade 8 Farewell. This should be called "Niverville Middle School Grade 8 Farewell" we can get two parents or council members added as signing authority.
 - We need to plan to build up a cushion in this account so that there is funds from one year to the next to cover the venue deposit and a damage deposit cheque.

Grade 8 Farewell *(Jenni & Melissa)*

- We are looking at booking the TC Energy Center in Ill Des Chenes. We have previously used Whitetail Meadow, but that venue is now a church. The venue costs \$625, and a \$450 deposit is required to hold the space.
- Looking to book for Tuesday, June 23, 2026. The Grade 12 Grad is June 25, 2026 so we want to avoid that night.
- Last year the event ran from 5:30-10:30 with parents staying for only the first hour or so. Tickets were \$30/child and \$10/adult. A lot of time and stuff was donated. They did a candy bar, DJ, pizza and slideshow.
- Melissa will connect with Jenn Neufeld and Ashley to gather info from last year.

Meeting Adjourned: 6:16 pm