



## NIVERVILLE MIDDLE SCHOOL PARENT ADVISORY COUNCIL

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PAC Meeting- **December 1, 2025, 5:30 pm - NMS Science Lab**

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**Attendees:** Krista Shidel, Craig Cumming, Susanne Kwiatkowski, Melanie Forbes, Jenni Morin, Ashley Hilash, Sabrina Lowen, Noreen Pokerechny

**Regrets:** Tammy Meyer

**Start time:** 5:30 pm

### **Chair Report** (*Krista*)

- Welcome and introductions!
- Submitted November's meeting minutes to the school admin to post on the website. No concerns with minutes noted by members.

### **Principal Report** (*Craig/Susanne*)

- The Remembrance Day Assembly on November 7th went really well. The whole school participated and the students all behaved well.
- A Vocal Jazz group sang O Canada at a Moose game on November 20th. This was led by Susan Simcoe and about 15 students participated.
- Term 1 report cards were uploaded to the parent portal on November 28th
- Upcoming in December:
  - December 1: Grade 7 & 8 Band Concert
  - December 4: Parent-Teacher Conferences
  - December 9: Grade 5 Christmas Show
  - December 15-19: Festive Spirit Week
  - December 19: Last day of school
  - December 22 - January 2: Christmas Break
  - January 5: Classes resume

### **Financial Report** (*Sabrina*)

- The school holding accounts have a combined total of \$20,936.12. There are two accounts that Craig will request be combined.
- The PAC account has \$1855.00 after making a deposit into the school holding account to keep our balance under \$2000.00
- Cheque was written to Tammy Meyer for purchase of candy given to December Student of the Month recipients.

## **Fundraising Report** *(Team)*

- Play structure fundraising is ongoing. We are approximately 20% complete.
  - Playstructure is through Playgrounds R Us - we work with Bryan. His info is in our email.
  - There was conversation about if we want to continue fundraising for a play structure since it seems like it will take quite a while to accomplish this goal. Some members thought we could take on smaller projects such as shade structures that would have an impact now. The school administration feels strongly that a middle school needs a play structure. General consensus is that we need to give this a solid effort through a variety of fundraising tactics (traditional fundraising, corporate sponsors, grants) before we abandon this goal.
  - We have a corporate sponsor package and an official letter that we can use when approaching businesses. This is all saved into the g:drive. Noreen volunteered to take a look at this and get the group organized. We would need all members to help approach businesses once we have our list created. Ideally you should connect directly with the business owner, not reception, not email.
  - Mel will connect with St.Adolph school to see how their PAC is approaching fundraising for a play structure. Krista will approach Bothwell to see how they achieved their goal so quickly.
- Big Box Fundraiser *(Melanie)* - This is all set up for mid-January. We will have sample cards that can be sent home with the kids (not full boxes of cards this time). We can sell card boxes as well as candle boxes. Big Box has social media content, videos and other promotional content we can use. Mel will continue to arrange so we're ready to go in January with this first fundraiser. We make \$11/box.
- Reviewed fundraising ideas from the November meeting minutes and landed on these for consideration:
  - Peak of the Market (Jenni) will need to sign up in the Spring for Fall of next year.
  - Rocco's pizza. These come frozen and it's a very easy fundraiser. We make \$5/pizza.
  - Joint BINGO with the Niverville Highschool, hosted in their gym. This could introduce our students to the highschool and give us more help in the actual event. Krista will get more info on this.
  - 50/50 possibly in tandem with the BINGO event.
- Grant applications - Mel will look into what is already bookmarked in the drive and see what options we could apply to.

## **Grade 8 Grad Farwell** *(Jenni)*

- Jenni will look into booking a venue for this event as spaces in surrounding areas tend to fill up quickly.

### **New Business** (Krista)

- Events for PAC to attend:
  - Parent Teacher on December 4, 2025. Sabrina and Noreen can help Krista at this event.
- Staff Appreciation date this year is December 17, 2025.
  - Taco bar
  - Still have \$145 from the last one that hasn't been used.
  - Jenni will take the lead on organizing this.
- Student of the Month
  - Tammy is purchasing candy that can be given out in addition to what is provided by the school. We need about 20-30 chocolate bars per month (so one box per month) and we can purchase multiple months at once so that we don't have to make so many Costco trips.

**Meeting Adjourned:** 6:08 pm