



## NIVERVILLE MIDDLE SCHOOL PARENT ADVISORY COUNCIL

Meeting Minutes - **Monday, March 2, 2020 - 6:00pm @ NMS Learning Commons**

Meeting Dates - 2020 - Apr 6, May 4

Attendees: Tanya Pomaranski, Lyndsay Eidse, Rob McCorriston, Ravi Misir, Lyndsay Eidse, Michael Koester, Craig Cummings, Lorinda Huebert

Regrets: Don Salter, Laura Vanden Brul

### Chair Report *(Tanya Pomaranski)*

- Welcome here / New member Intros
- Previous Minutes; posted
- **Governance**
  - Full PAC Executive Team is in place by acclamation for 2020-2021. Ravi Misir will be joining in Communications. Tanya will assume the position of Past Chair.
  - Annual Planning - set April / May exec mtg date for initial review; with new Execs. New Chair and Past Chair will solidify the schedule by June for next year's monthly meeting times. Administration is ready to work with the parents.
- **Teacher Rep Updates** *(Laura van den Brul)*
  - Staff Appreciation is on March 25, 2020.

### Principal's Report *(Michael Koester)*

- Pastor Chris said we can use SON City for the Grade 8 farewell event. Date decided for June 23, keeping the event connected to the awards ceremony. Waiting to hear from teachers what they would like the assembly to look like. Possible lunch start time of 12:15, waiting on confirmation with a lunch planned.
- Niverville is hosting the 2022 Manitoba Winter Games.
- We will wait with our school planning to see what changes the province announces March 27, 2020.

### Financial Report *(Rob McCorriston)*

- **Monthly Budget Rpt** 2019-2020 - Presented @ each meeting
- No Activity in February. Everything is Balanced, Raffle and Bingo Accounts, and General Accounts. The Niverville Collegiate Account should be closed. 1 Cheque issued this month for \$500 for the Maker Space from Bingo Account..
- **HSD reporting requirements** - Nov, Feb, May
  - Feb work in progress.

### Communication Report *(Leslie Bardal / Cyndi Wiebe / Tanya Pomaranski)*

- **Monthly Bright Arrow Emails to parents**
  - PDF copies posted on PAC / News tab
  - Mar 2 messaging includes - Mtg dates, Raffle update, Nominations 2020, Grade Reps, Spring Staff Appreciation on March 25, Tri-Track, Grade 9 Welcome.
- **Social Media (FB via Volunteer Parent)**
  - PAC reminders via Social media - Volunteer Shoutouts, Events, Mtg Reminders
- **Parent Resources (PAC Web Page)**



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- Volunteers creating content; communication team edits; school admin review / approval to post.  
**Completed** and **outstanding** documents noted below:
  - **MY Fee table, Band vs. the Arts, Emergency Response Plan Chart Review**
  - **Digital Citizenship, Financial Literacy, FAQs**

### Fundraising Report *(Event Leads)*

- **Corporate Ask Letters *(Tanya/Lesley R)***
  - Ask letter drafts underway and ready when required; need specs for shed and have specs for Track BBQ.
- **Raffle - Spring 50/50 *(Lorinda Huebert/Lesley Reimer)***
  - Spring 50-50 Raffle in progress online until May 12. The Link shown through social media, should take you right to our account as a guest. You don't have to set up an account. Rob asked if it is possible to share updates with how the pot is building to gain interest in more people purchasing. Lorinda asked if there are any events we could set up a PAC Kiosk for this. On April 23 (Celebration of Learning/ Science Fair) we could advertise the raffle.
- **Tri-Track *(Lesley Giardino) - June 3 2020***
  - Dave K confirmed the date correction of the event. June 3.
  - Event and Canteen for NMS PAC confirmed; one parent volunteer signup already!
  - Coordinator working on supplies and purchasing plans.
  - Portable BBQ / Tools - Corp Ask / purchase by May 31; research BBQ style confirmed
  - Corp ask to be submitted by Execs - March 2020.

### Program Support *(Executive)*

- **Active Learning and Green Space Committee (ALAGs) *(Lyndsay Eidse)***
  - Grant research/organization in progress (Kelly F)
  - MakerSpace contributions
    - Cheque provided to NMS.
    - PAC asks for photo "shout-out" on purchases funded by parents/pac.
  - Green Space
    - Exec and ALAGS Committee working on program priority wish list
      - Tennis Courts - waiting on HSD / Town of Niverville review of Ops letter
    - Active Play Committee
      - Monthly meetings w/ School Committee (Dave K)
        - Recess Equipment signout pgm on-hold. Priority #2
        - Shed layout - finalize requirements for Corp Ask
        - School Committee meetings to design yard layout and update priorities doc to identify priorities, specs, cost/estimates, funding method, pertinent notes re -decisions, progress and completion.
- **Food Committee**
  - New B's cafe / Freshii - on hold until Fall 2020



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- **Staff Appreciation (Spring - March 25 confirmed)**
  - 10 bus drivers
  - EA, Teachers, Support, Custodians = total #40
  - Spring - March 25 - Taco-in-a-bag.
  - Accommodates all staff - shout out to parents for toppings, extras, drinks, baking
  
- **myBlueprint / Student of the Month (in progress)**
  - Program underway with stability.
  - Fall 2020 messaging to sponsors prep for April delivery; confirm sponsors.
  
- **Grade 4 Welcome - First week of June 2020 - Parent Tour / Orientation**
  - Slides shared with Communication team/ Craig & Tanya to start updates reflecting NMS
  - Ravi will connect with Leslie Bardal for slides for this event.
  
- **Grade 8 Farewell - June 23 2020**
  - WOL space confirmed. PAC and parents need to determine what kind of meal (pizza party, bbq?)
  - Collaborative plan w/school admin
  - Gr 7 & 8 Teacher suggestions (Laura V to confirm)

Meeting Closed at 6:50 pm