



## NIVERVILLE MIDDLE SCHOOL PARENT ADVISORY COUNCIL

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Meeting Minutes - **Monday, Feb 3, 2020 - 6:00pm @ NMS Learning Commons**

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Meeting Dates - 2020 - Mar 2, Apr 6, May 4

**Attendees:** Don Salter, Rob McCorriston, Tanya Pomaranski, Michael Koester, Lyndsay Eidse, Laura VanDen Brul, Craig Cummings, Lorinda Huebert

### **Chair Report** (*Tanya Pomaranski*)

- Welcome here / New member Intros
- Previous Minutes; posted
- Governance
  - Chair Recruitment for 2020 / 21 - Noms close Feb 29; Review March; April vote
    - Need Spots filled for Secretary, and Treasurer. We have a name submitted for the Chair position.
  - Annual Planning - set May exec mtg date for initial review; with new Exec members
- Teacher Rep Updates (Laura)
  - Nothing New to pass on

### **Principal's Report** (*Michael Koester*)

- Presented and reviewed at each meeting
- Meeting with Randy Dueck, Bob Proulx and Kevin Heide. The Division will be going ahead with work on the Science Lab, which may begin after Spring Break. They are waiting on architectural drawings to redesign a Middle years Science lab instead of it currently being set up as a high school lab. Storage will be changed as well.
- The Hanover School division will be adding an additional swing set, removal of yellow soccer goals, and one of the baseball diamonds.
- NMS has auditioned and is planning to host the MB Winter Games of 2022. There will be a number of things needed to be done to the school and the yard to get ready for these games if the Town is awarded the hosting responsibility. Michael is hoping in April there will be more clarity on this and the impact to our PAC green space planning.

### **Financial Report** (*Rob McCorriston*)

- Monthly Budget Rpt 2019-2020 - Presented @ each meeting
- HSD reporting requirements - Nov, Feb, May
  - Reference LGA summary doc; include fundraising purpose in HSD rpt.
- Online Banking NHS follow up on our fees and services to determine cost effectiveness.
- \$1650.19 in General Account Minus the amount owing to Chicken Chef for the Staff appreciation meal. NCI PAC Bingo Account has been closed. Makerspace cheque will be issued and handed to Alanna at NMS.



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## Communication Report *(Leslie Bardal / Cyndi Wiebe / Tanya Pomaranski)*

- Monthly Bright Arrow Emails to parents
  - PDF copies posted on PAC / News tab
  - Feb 3 - Mtg dates, Raffle update, Nominations 2020, Grade Reps, Spring Staff Appreciation, Tri-Track - mark your calendars to volunteer.
- Social Media (FB via Volunteer Parent)
  - PAC reminders via Social media - Volunteer Shoutouts, Events, Mtg Reminders
- Parent Resources (PAC Web Page)
  - Volunteers needed to create content for FAQ subject areas (communication team will review/edit before school review and approval to post)
    - MY Fee table, Digital Citizenship, Financial Literacy, FAQs, Band vs. the Arts, Emergency Response Plan Chart Review
    - Michael noted to wait until Jen Horne was done revising the Band vs. The Arts write up.

## Fundraising Report *(Event Leads)*

- Corporate Ask Letters *(Tanya/Lesley R)*
  - Ask letter drafts underway and ready when required
  - Needing Specs for Recess Shed.
- Raffle - Spring 50/50 *(Lorinda Huebert/Lesley Reimer)*
  - Spring 50-50 Raffle prep in progress
    - Application in progress; HSD letter of endorsement submitted
    - May 12, 2020 draw date,
    - Communication/graphics ready?
    - participation plan? Confirm potential vs. Sept 2020 plans
- Tri-Track (Lesley Giardino) - June 4 2020
  - Tanya and Lesley following up on Canteen and Event date with Dave K.
  - Portable BBQ / Tools - Corp Ask / purchase by May 31; research BBQ style confirmed
  - Corp ask tbd

## Program Support *(Executive)*

- Active Learning and Green Space Committee (ALAGs) *(Lyndsay Eidse)*
  - Grant research/organization in progress (Kelly F)
  - MakerSpace contributions
    - Funding letter required for record keeping. \$500 allocated - high level summary of use. Leslie Reimer is waiting for Cheques from Lottery Account to issue this cheque to be handed with a letter to Alanna.
  - Green Space
    - Exec and ALAGS Committee working on program priority wish list
      - Tennis Courts - letter submitted; waiting on HSD / Town of Niverville
      - Swing space follow up - see Principal's report



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- Active Play Committee
  - Monthly meetings w/ School Committee (Dave K)
    - Recess Equipment signout pgm on-hold. Priority #2
    - Shed layout - finalize for Corp Ask. Need Specs for Layout, and Ask for sponsorship to level the base as part of the specs.
    - School Committee meetings to design yard layout
      - Program and priority document will identify priorities, specs, cost/estimates, funding method, pertinent notes re -decisions, progress and completion
- Food Committee
  - New B's cafe / Freshii
    - 3rd follow up with Freshii/Chicken Chef owner.
    - Target program options for Fall 2020.
- Staff Appreciation (Spring - TBD)
  - 10 bus drivers
  - EA, Teachers, Support, Custodians = total #~45
  - Spring - March 25 or April 23 - Taco-in-a-bag. Laura Van den Brul is checking on dates and will confirm preference of lunch or supper.
  - Run for lunch and dinner; accommodates all staff - shout out to parents for toppings, extras, drinks, baking
- myBlueprint / Student of the Month (in progress)
  - Program underway with stability
- Grade 4 Welcome - June 2020 - Parent Tour / Orientation
  - Slides shared with Communication team/ Craig and Tanya to start updates for NMS
- Grade 8 Farewell - June 2020
  - Collaborative plan w/school admin year-end celebrations - pizza party, bbq?
  - Deciding on a date. June 23 10am -11 Awards Assembly. 2nd week of June??
  - Michael suggested Son City as a potential space. Laura will ask the Grade 7 and 8 teachers for suggestions about this event.

Meeting adjourned at 7:00 pm. Next month Meeting March 2 at 6:00 pm @ NMS Learning Commons.