



Niverville Collegiate Institute (NCI) Parent Advisory Council (PAC) Monthly Meeting Minutes

Meeting Date: Monday, April 9, 2018

Next Meeting Date: Monday, May 7, 2018

Meeting called to order at 6:04 pm

Attendees: Tanya Pomaranski, Michael Koester, Craig Cumming, Sabrina Loewen, Lyndsay Eidse, Lorinda Huebert, Leslie Reimer, Brad Mehling, and Edna Wiebe

Chair Report (Tanya Pomaranski)

- Welcome, thank you, PAC Directory Circulation and meeting format:
 - Thank you to all parents continuing to attend regular meetings; who dropped in at our Celebration of Learning kiosk.
 - Great attendance for the sod turning ceremony held on March 23 at the new school location. It was great to see some students and many parents attending.
- Previous minutes -There were no questions and minutes were accepted
- Program Support -Scholarships:
 - The Parent -Student handbook addresses criteria for different awards.
 - PAC will be presenting 2 awards for scholarships in the amount of \$250.
 - In March, Craig Cummings suggested revisiting the criteria and eligibility of the award.
 - Deanna Wiebe and Craig suggest the eligibility include a broader spectrum of students that may be going towards any continuing education route after high school. All agreed and in favor.
 - Tanya and Leslie will prepare a draft letter given as a letter of recognition at graduation ceremonies.
 - Student of the Month will be ready to launch in September 2018. Tanya waiting on follow up from some local businesses.
 - myBlueprint prize winners for February-
 - \$10 Tim's gift card - Liam Koshowski grade 7
 - \$10 Subway gift card - Shayna Pastoor -grade 11
 - \$10 Cineplex gift card - Angelo Walsh -grade 11
- Governance:
 - Nothing noted this month
- PAC Annual Planning/ Housekeeping:
 - Apr 24 - PAC Liaison at HSD office – 7pm-9:30pm.
 - May 12 - Mark your calendar -9am to 1pm – PAC Annual Planning Session @ Tanya's. Formal Invite will follow.
 - June 4 - Special Meeting – Superintendent, Trustees, New Principal, and PAC
 - Review of agenda. Tanya will be sending out a formal invite April 16.
 - Tanya will circulate the draft agenda for any last additions or revisions prior to the invitation.



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- PAC Connections – staff meeting follow up
 - Edna Friesen Wiebe attended the NCI April Staff meeting, representing PAC. She positioned an invitation to NCI Staff to collaborate with PAC, letting them know we are open to communication, their input and ideas. Edna communicated an introduction to PAC, and outlined our need for input as the PAC will be dividing into 2 Parent Councils with the school split.

Principal's Report (Michael Koester)

- Report presented, posted and filed.
- Key highlights noted:
 - Sports – Our Grade 8 girls' basketball team captured the Hanover Championship banner; the JV boys' basketball teams finished third at their provincials; and the Varsity boys' basketball teams captured the provincial banner. Badminton season is now under way and Track and Field will begin after Spring Break.
 - SSRS Tour – Thirty grade 9 students had the opportunity to explore and listen to course options at the SRSS on March 8. As of March 19, about 18 of our students registered for Vocational programming at the SRSS. Usually there are five to eight students; with more students there might be more awareness of the programs offered. Continued and careful planning for the school space with 3 sections of Grade 10's for the next year.
 - Celebration of Learning – Grade 5- 8 students and their teachers held their first Celebration of Learning event on March 22. We had over 200 scheduled time slots by parents/ guardians. It was positively received. Students were excited to share their experiences and academics.
- Discussion Items:
 - Town Clean up Tentative date is May 4 due to weather. Rain date will be May 11.
 - Breakfast Program – Michael sensed from staff they felt a snack program was a better option over a breakfast program.

Finance Report - (Lesley Reimer)

- March PAC Bank Statement noted and Filed.
- Account balance is \$2042.65
- Start to build budget as we build plans.



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New Business

- Open Floor; no new business at this time.

Committee Reports

- **Active Learning and Green Space Sub Committee** (Lyndsay Eidse and Leslie Bardal)
 - Lyndsay Eidse, Leslie Bardal, Crystal Woligroski, and Judith Hinton had a planning meeting together on March 20 to discuss the needs and plans for the launch of this program.
 - Will this program be school run and administered? Menu planning, Canteen/Breakfast bar location, who will be Purchasing and program coordinating?
 - Where can PAC Support this program? Is it by funding startup of the program?
 - Program: Grab and Go concept, pay as you go with a punch card system?
 - Partnerships are key inside and outside of the school community.
 - The group in attendance suggested a Survey with parents about this program, and volunteering. Tanya and Lyndsay will discuss ideas and bring a survey to the parents to share ideas and ask questions.
 - Lyndsay communicating with Laura Van Den Brul for ideas for Rain Garden. Will have a follow up for May PAC meeting and annual PAC planning session.
- **Fundraising Committee (Tanya Pomaranski, Sabrina Loewen, and Lorinda Huebert)**
 - Fundraising team met March 20. The sub-committee shared ideas and expressed the need for fundraising experiences; bringing community together. They have a large list of ideas they are contacting the vendors and are looking into Margins for profit with each fundraising idea. PAC will connect with Scott Bestvater regarding division policies/legalities.
 - Build a PAC Fundraising 2018-19 Calendar by May 2018; coordinating with the school calendar to be mindful of scheduling or overlap.



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- **Meet the Teacher Committee** (Tanya Pomaranski, TBD)
 - Thank you to the 25 Parents that stopped by during the Celebration of Learning event to give their email addresses to stay informed about PAC and school initiatives.

 - Grade 4 NCI Parent tour – 6:30 pm Wednesday, June 6, 2018
 - The Grade 4 students will take part in a 1-hour tour of NCI the morning of June 6.
 - Welcome package will be provided at the tour
 - Consideration for a Brochure on Parent Volunteering.
 - PAC could share a power point/overhead projection explaining the school website and where to find information. The Student Handbook, daily announcements, parent portal, field trips, etc. Show the calendar of events.
 - Michael suggested a Parent Portal demo by the School Secretaries.
 - Tanya will draft an agenda for the evening; discuss next steps @ May meeting.
 - Edna will look into snacks for the evening
 - Michael will order Chairs and book gym for this day.
 - Gr 4 Report Card insert
 - Information postcard -PAC content/student design/admin review

Meeting Adjourned at 7:14 pm

Reminder: Next meeting will begin at 6:00 pm in the School Library on May 7, 2018.