



Niverville Collegiate Institute (NCI) Parent Advisory Council (PAC) Monthly Meeting Minutes

Meeting Date: Monday, March 12, 2018

Next Meeting Date: Monday, April 9, 2018

Meeting called to order at 6:16 pm

Attendees: Tanya Pomaranski, Michael Koester, Craig Cumming, Sabrina Loewen, Lyndsay Eidse, Lorinda Huebert, Lesley Reimer, Brad Mehling, Edna Wiebe, Heather Miller, and Crystal Woligroski

Chair Report (Tanya Pomaranski)

- Welcome / thank you to new members, PAC Directory Circulation and meeting format:
 - Thank you Michael Koester for your time at 5:30 to give a tour of NCI and enlightening the PAC on plans, needs, and use of space around the school.
 - Thank you to everyone for attending; Open for questions on previous month's minutes. Last month's minutes adopted.
- Program Support
 - Scholarships:
 - The Parent -Student handbook addresses criteria for different awards. Discussion on criteria for awards and how the students meet them:
 - The idea was put forward of presenting 2 Parent Advisory Council Awards open ended scholarships in the amount of \$250. Awarded to a student that has a full course load and high achievements who would not be receiving any other award. Edna Wiebe motioned that PAC should present 2, PAC voted unanimously; Tanya accepted.
 - Craig Cummings suggested to revisit the criteria (and discuss at April meeting) of the awarding of the 2 awards so it can include a broader spectrum to include students that may be going towards a trades route after school as well as not receiving any other awards. Deanna Wiebe, the guidance counsellor will also contribute her insight into the criteria for these 2 awards.
 - Kidshelphone.ca
 - Tanya shared information on Manitoba's first ever free texting support through Kids help phone (no data plan needed). Information was already shared with HSD. Check out the service on kidshelpphone.ca
- Governance Housekeeping:
 - Policy Review – as a reminder, all policies are eligible for revision as the environment and needs of the PAC change.
 - Communication and Executive policies complete for this year.
 - Financial Policy – no questions or concerns; Lesley Reimer was satisfied with the policy as outlined.
 - Fundraising & Gifting – will see more revisions as the Fundraising Committee meets later this month.
 - PAC Annual Planning/Housekeeping:
 - PAC Connections -April 9 Staff Meeting- PAC Rep: Edna Wiebe to attend. She will address and introduce the PAC to the staff. Planning session for staff to prepare their questions and vision for the May 12 PAC Annual Planning Session.



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- May 12 – 9am to 1pm -PAC Annual Planning Session. Collective PAC members are encouraged to attend if possible. Location – TBD
 - Discussion on Key messages - What kind of fundraising will we do? What are the needs of the School? Mission, Vision, Values, goals for the coming year
 - How do we make a community connection?
 - Volunteer adventures.
 - Fundraising experiences.
 - Focusing on 2 paths of Change (new school transition)
- June 4 at 6:00 pm, Randy Dueck, and School Trustees will be meeting with the PAC for insight and assistance in planning a PAC transition re -funds and needs.
 - Committee will generate an agenda with questions for the upcoming meeting on June 4. Agenda will be reviewed at April meeting and submitted in advance for prep.

Principal's Report (Michael Koester)

- Report presented, posted and filed. Michael distributes monthly report to Tanya (via Google docs); Tanya distributes report to parent distribution list ahead of the meeting.
- Key highlights noted:
 - Band- Grade 8 Band, Grade 9 Band and SY Band participated in the Optimist Festival in Winnipeg This month. They received very good reviews for their performance at the Optimist Festival. Also, Our Band Teacher, Jennifer Horne received the George Douglas award. This award is presented in recognition of exemplary performance, mature on and off stage presence, responsiveness to the clinic, commitment to the festival through longevity of participation, and the development of an outstanding band program.
 - Sports- Basketball season is winding down with playoffs and provincials around the corner.
 - Author Visit – Author S. Brouwer's visit to our school was very well received. We received a lot of positive feedback and are considering having him return next year. Creating workshops for students and meeting with the upcoming Grade 5 students.
 - Lockdown drill: NCI Meets the division guidelines with 2 held a year. Staff feel confident 2 held each year is sufficient.
 - SWAT Program: NCI is known nationally for this program. We would like to see this program continued working together with students within Hanover. PAC expressed interest in how can we partner and support this program continue if there would be budget cuts from the government?
 - Celebration of Learning for MY Students held on March 22. Kids have a portfolio to show their parents what they are learning and the highlights of their academic journey. Anticipatory of a good turnout for this event.
 - Future Agenda: How do we remind parents what their action and response should be in an emergency? PAC Feedback on the Feb 20-21.
 - Sod Turning event on March 23 for the new school; time & details to come.



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Finance Report - (Lesley Reimer)

- February PAC Bank Statement noted and Filed.
- Account balance is \$2042.65; no activity in the last month
- Start to build budget as we build plans.

New Business

Open Floor -HSD and MB Education reference material circulated.

Committee Reports

- **Active Learning and Green Space Sub Committee.** (Lyndsay Eidse and Leslie Bardal)
 - Breakfast Program – a Grade 7-12 need; target a program in place for Sept 2018
 - Lyndsay Eidse, Leslie Bardal, Crystal Woligroski will have a planning meeting together with NCI Resource Teacher and Guidance Counsellor to discuss the needs and plans for the launch of this program. Space availability, grants and deadlines for applications, communicating with other HSD schools on their programs to learn what has worked. Looking into sponsors, community, and parent involvement to provide supplies for this program.
 - NCI and 2 members of PAC have food safety and handling certificates.
 - Lyndsay communicating with Laura Van Den Brul for ideas for Rain Garden. Will get a wish list to present at April PAC Meeting.
- **Fundraising Committee.** (Tanya Pomaranski, Sabrina Loewen, and Lorinda Huebert)
 - Fundraising team meeting on March 20. This subcommittee will share their research on fundraising ideas next month and plan an event calendar draft in April/May.
- **Meet the Teacher Committee-** (Executive and Committee Members)
 - Develop resources for our table @ MTT, Celebration of Learning, etc.
 - Celebration of Learning -PAC Kiosk – table/easel/volunteer signup/handouts
 - PAC members manage content and format; thank you to Stefan Bardal for assisting with a PAC poster.
 - NCI Admin to arrange PAC facility needs; send out a bright arrow message for parents to stop by the kiosk, read the PAC info sheet.
 - Grade 4 NCI tour – Parent tour – work towards Wednesday, June 6, 2018
 - PAC run - parent info night/tour with meeting to follow. (alternate date if June 6 doesn't work will be Tuesday, June 5)
 - Parent Welcome Pamphlet provided @ tour
 - Gr 4 Report Card insert follow up
 - More discussion and confirmations at April meeting.

Meeting Adjourned at 7:23 pm

Reminder - Next month's meeting will begin at 6:00 pm in the School Library on April 9, 2018.